

**Town of Amherst
Planning Commission Minutes
August 1, 2018**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill in the Council Chambers of the Town Hall at 174 S. Main Street at 7:00 PM on August 1, 2018.

It was noted that one seat on the Planning Commission is vacant and that a quorum was present as indicated below:

A Kevin Belcher	P William Jones
P June Driskill	P Kenneth Bunch
A Ted Finney	P Clifford Hart

Town Manager Sara Carter was present.

The minutes from the June 6, 2018, Commission meeting were approved on a motion by Mr. Hart seconded by Mr. Jones and carried 4-0-2 according to the following:

June Driskill	Aye	Clifford Hart	Aye
Kevin Belcher	Absent	Kenneth Bunch	Aye
Ted Finney	Absent	William Jones	Aye

Possible Special Use Permit for Brockman Building

Town Manager Carter brought to the Commission's attention a possible user for the old Brockman Subaru building that would require a Special Use Permit for an auto repair shop. The Commission discussed the possible application and agreed that the primary concerns would be appearance related, rather than use related. Ms. Carter will follow up with the potential applicant.

Possible Code Amendment to 601.01

Town Manager Carter reviewed the language related to non-conforming lots in 601.01 of the Zoning Ordinance and stated that the language did limit the opportunities for redevelopment on infill lots. She asked the Commission if the language matched the intent of the Commission, or if the Town should prioritize growth and development opportunities on infill lots. The Commission requested that Ms. Carter prepare a draft Ordinance for public hearing at next month's meeting.

Site Plan Review for the Amherst Mill/Lazy River LLC

The applicant requested a deferral to the September meeting.

Purchase of 127 W. Court Street for a Police Station

After noting that §15.2-2232 of the Code of Virginia indicates that no public utility facility, whether publicly or privately owned, shall be constructed, established or authorized, unless and until the general location or approximate location, character, and extent has been submitted to and approved by the commission as being substantially in accord with the adopted comprehensive plan or part thereof, and in connection with any such determination, the commission may, and at the direction of the governing body shall, hold a public hearing after notice, the Town Manager reported that the Town has entered into a

contract to purchase a 127 W. Court Street for the purpose of a Police Station. The parcel was offered to the Town for \$190,000.

After discussion, Mr. Hart made a motion that was seconded by Mr. Bunch that the commission determines that the use of 127 W. Court Street for a Police Station is found to be substantially in accord with the adopted Town of Amherst Comprehensive Plan and agreed to recommend that the Town Council purchase 127 W. Court Street as recommended by staff.

The motion carried 4-0-2 according to the following:

June Driskill	Aye	Clifford Hart	Aye
Kevin Belcher	Absent	Kenneth Bunch	Aye
Ted Finney	Absent	William Jones	Aye

There being no further business, on motion of Mr. Bunch seconded by Mr. Hart and carried 4-0-2 the meeting adjourned at 7:40 PM.

June Driskill, Chairperson

Attest: _____